



To: All Brock OSSTF members

Re: Communications Officer Report

Date: May 1, 2014

In July 2013 I took over the position of OSSTF Communications Officer, as the previous Communications Officer, Pete McComie, left Brock University. I had some previous training on how to edit the website, as a potential backup for Pete. I had some refresher training with OSSTF Provincial office and was able to start immediately updating the web site.

The website is updated throughout each month, as I receive updates from Norm Westbury. I encourage members to check the website frequently for updates, including the Calendar of events.

I also participated in training for TES members in December 2013. I provided a short training session on the Course Collection system, through my job in the Scheduling Office.

Although I have only been on the executive a short time, I have enjoyed working with my fellow executive members.

This time is a challenge for our unit and I want to particularly thank Norm Westbury for his leadership during this trying time and what we know will be a difficult period for the months to come. The executive strives to have the most important information posted on-line for members as soon as possible. Please ensure you bookmark the web site and check it frequently for updates. <http://www.d35-brock.osstf.ca/>

Thank you,
Ghislaine Clouthier

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